

**GRADUATE STUDENT PETITION FORM****Student Information**

Today's Date \_\_\_\_\_

Name \_\_\_\_\_

NU-ID# \_\_\_\_\_

Local Address \_\_\_\_\_

E-mail \_\_\_\_\_

Phone# \_\_\_\_\_

Program (Circle One)    MA/    MPA/    PhD

**Request****Check off appropriate request below:**

(A supporting statement and other required materials should be attached. Once completed all materials should be submitted to the Graduate Programs Office, 305 Meserve Hall.)

 **Change Advisors** **Credit for Graduate Course outside Department, but at Northeastern** (attach course description or syllabus.) **Directed Study** (attach individualized syllabus indicating expectations and planned number of credits, and appropriate Registrar's form.) **Leave of Absence** (attach GSAS Request for Leave of Absence Form) **Masters Thesis** (attach Thesis Proposal) **PhD Comprehensive Exams** (attach proposal, including area, and a list of all graduate courses completed.) **Transfer Credit Request** (attach Graduate School of Arts and Sciences (GSAS) Request for Transfer Credit Form, and course description or syllabus.) **Waiver of Course Requirement** (if applicable, attach transcript and/or relevant course syllabus.) **Waiver of Internship Requirement** (attach recent resume or c.v.) **Other** \_\_\_\_\_**Signatures****Student**\_\_\_\_\_  
(Signature)\_\_\_\_\_  
(Printed Name)\_\_\_\_\_  
(Date)**Advisor/ Relevant Professors**\_\_\_\_\_  
(Signature)\_\_\_\_\_  
(Printed Name)\_\_\_\_\_  
(Date)\_\_\_\_\_  
(Signature)\_\_\_\_\_  
(Printed Name)\_\_\_\_\_  
(Date)**Administrative Coordinator**\_\_\_\_\_  
(Signature)\_\_\_\_\_  
(Printed Name)\_\_\_\_\_  
(Date)**Academic Coordinator/  
Or Chair**\_\_\_\_\_  
(Signature)\_\_\_\_\_  
(Printed Name)\_\_\_\_\_  
(Date)